

**MINUTES of MEETING of ARGYLL AND BUTE HSCP STRATEGIC PLANNING GROUP held BY
MICROSOFT TEAMS
on THURSDAY, 14 MARCH 2024**

Present:

Councillor Dougie Philand, Argyll and Bute Council (Chair)
Kristin Gillies, Head of Strategic Planning, Performance and Technology,
Argyll and Bute HSCP (Co-Chair)
Graham Bell, NHS Highland Non-Executive Board Member and Member of IJB
Fiona Broderick, Staffside Lead (Health), Argyll and Bute HSCP
Caroline Cherry, Health of Adult Services, Argyll and Bute HSCP
James Crichton, Programme Manager (Neurodiversity, Learning Disability &
Autism), Argyll and Bute HSCP
David Gibson, Head of Children, Families and Justice, Argyll and Bute HSCP
Nicola Gillespie, Service Manager for Mental Health and Addictions
James Gow, Head of Finance, Argyll and Bute HSCP
Julie Hodges, Independent Sector Representative
Margaret Jacobsen, Chair of Dochas Centre
Hazel MacInnes, Committee Services Officer, Argyll and Bute Council
Kirsty MacKenzie, Carers Act Support
Duncan Martin, Public Representative
Sandra MacLeod for Michelle Mundie, Chief Executive, ACHA
Karl McLeish, Unscheduled Care Project Lead, Argyll and Bute HSCP
Anke Roexe, Senior Service Planning Manager, Argyll and Bute HSCP
Alison Ryan, Service Planning Manager, Argyll and Bute HSCP
Saskia Schmitz, Health Intelligence Officer, Argyll and Bute HSCP
Takki Sulaiman, Chief Executive, TSI
Mags Todd, Project Assistant, Young Carer Adults, Argyll and Bute HSCP

1. WELCOME, APOLOGIES FOR ABSENCE AND INTRODUCTIONS

The Chair welcomed those present to the meeting and introductions were made.

Apologies for absence were received from Charlotte Craig, Linda Currie, Fiona Davies, Alison McGrory and Michelle Mundie.

2. MINUTES AND MATTERS ARISING

The Minutes of the meeting of the Argyll and Bute HSCP Strategic Planning Group held on 7 December 2024 were approved as a correct record.

3. PLANNING FOR NEW STRATEGIC PLAN AND COMMISSIONING PLAN

The Public Bodies (Joint Working) (Scotland) Act 2014 places a duty on Integration Joint Boards to develop a Joint Strategic Plan for integrated functions and budgets that they control, reviewing the plan at least every three years.

The Strategic Planning Group gave consideration to a report setting out the initial project plan for the renewal of the Joint Strategic Plan and Strategic Commissioning Plan to cover the period 1 April 2025 to 31 March 2028.

Decision

The Strategic Planning Group –

1. noted the initial project plan for the renewal of the HSCP's Joint Strategic Plan and Strategic Commissioning Plan, including indicative timelines;
2. agreed that -
 - both documents should be integrated
 - the renewed documents should cover five years; and
3. agreed that suitable members for the Editorial Group should be the members of the JSNA Working Group with additional members of the SPG as appropriate.

(Reference: Report by Head of Strategic Planning, Performance and Technology and Senior Service Planning Manager dated 14 March 2024, submitted)

4. ARGYLL AND BUTE HSCP CONTRIBUTION TO NHS HIGHLAND BOARD ANNUAL DELIVERY PLAN 2024/25 - FOR NOTING

NHS Boards are required to complete the Annual Delivery Plan (ADP) on an annual basis. NHS Highland has to submit an Annual Delivery Plan covering 2024-25 and indicative priorities for subsequent years and Argyll and Bute Health and Social Care Partnership has been asked to feed into this. The Strategic Planning Group gave consideration to a report outlining the Argyll and Bute Health and Social Care Partnership's submission to NHS Highland's Annual Development Plan.

Decision

The Strategic Planning Group noted the Argyll and Bute Health and Social Care Partnership's submission to NHS Highland's Annual Development Plan, outlining priority workstreams for 2024/25.

(Reference: Report by Head of Strategic Planning, Performance and Technology and Senior Service Planning Manager dated 14 March 2024, submitted)

Duncan Martin joined the meeting during the consideration of the following item of business.

5. ISLANDS STRATEGY ENGAGEMENT AND PROGRESS PLAN

The Islands (Scotland) Act 2018 sets out the main objectives and strategy of the Scottish Government in relation to improving outcomes for island communities. There were 13 objectives including health and wellbeing and community empowerment; and there was a commitment within the Joint Strategic Commissioning Plan to develop and Islands Strategy. It was agreed in July 2023 to develop a high level strategy with recommendations and key principles linked to health and wellbeing outcomes. The Strategic Planning Group gave consideration to a report which sought discussion and direction on the Engagement Specification and Engagement Plan.

Decision

The Strategic Planning Group noted the Engagement Specification and Engagement Plan in relation to the Islands Strategy.

(Reference: Report by Senior Service Planning Manager dated 14 March 2024, submitted)

6. OLDER ADULTS STRATEGY UPDATE

The Strategic Planning Group gave consideration to a report presenting the draft Strategy for Older Adults 2024-2027.

Decision

The Strategic Planning Group –

1. noted the draft strategy, and noted that more work was required to describe changing models of care;
2. noted the format would be presented in easy read style for consultation; and
3. noted the themes for action.

(Reference: Report by Head of Health and Community Care dated 14 March 2024, submitted)

7. CARERS STRATEGY

The Strategic Planning Group gave consideration to a report presenting the Carer Strategy which set out a plan for identifying carers, providing support and service to assist adult and young carers in their caring roles.

Decision

The Strategic Planning Group endorsed the 2024-2027 HSCP Carers Strategy.

(Reference: Report by Associate Director - Allied Health Professionals dated 14 March 2024, submitted)

8. NEURODEVELOPMENTAL STRATEGY UPDATE

The Strategic Planning Group gave consideration to a report providing an update on the Neuro-developmental Strategy for Argyll and Bute, associated work streams and leadership arrangements.

Decision

The Strategic Planning Group –

1. noted the development of the draft strategy contained at appendix 1 to the submitted report; and
2. noted progress on engagement and establishment of key work streams.

(Reference: Report by Head of Adult Services – Mental Health; Acute and Complex Care dated 14 March 2024, submitted)

9. LOCALITY PLANNING GROUP UPDATE

The Strategic Planning Group gave consideration to a report providing an update on the Locality Planning Groups following the meetings held in February.

Decision

The Strategic Planning Group noted the report from the Locality Planning Groups.

(Reference: Report by Business Improvement Manager dated 14 March 2024, submitted)

10. DATE OF NEXT MEETING

The date of the next meeting was noted as Thursday 13 June 2024.